

Frequently Used Numbers April 2023

INDEPENDENT LIVING

Matt Hollingshead	Executive Director	x4-9011	MatthewHollingshead@hsl.harvard.edu
Linette Charles	Admin Assistant, M.Hollingshead	x4-9012	LinetteCharles@hsl.harvard.edu

ONE STOP-SHOP
PLEASE CONTACT **4-9500** for all

- Engineering Work Orders
- IT (Computer, Telephone, TV) Work Orders
- Housekeeping Work Orders
- Guest Room Reservations
- Medical Appointment Transportation

FACILITIES / HOUSEKEEPING

Fernando Rodrigues	Director of Environmental Services	x4-9152	FernandoRodrigues@hsl.harvard.edu
Sara Grondell	Director of Housekeeping	x4-9154	SaraGrondell@hsl.harvard.edu
Shirley Borel	I.L. Housekeeping Supervisor	x4-9042	ShirleyBorel@hsl.harvard.edu

SECURITY

Emergency		x4-9911	
Victor Furtado	Security / Transportation Director	x4-9252	VictorFurtado@hsl.harvard.edu
Non Emergency	Security	x4-9260	
Al Fanara	Transportation Manager	x4-9270	AlphoneseFanara@hsl.harvard.edu

COMMUNITY LIFE

	Member Services Coordinator	x4-9500	ONE STOP-SHOP
David Raider	Director of Community Life	x4-9212	DavidRaider@hsl.harvard.edu
Lori Feldman	Resident Support Advisor	x4-9214	LoriFeldman@hsl.harvard.edu
Tara Fleming-Caruso	Collaborative Care Advisor	x4-9404	TFlemingcaruso@hsl.harvard.edu
Rabbi Judi Ehrlich	Rabbi/Chaplain	x4-9213	JudiEhrlich@hsl.harvard.edu
Nancy Sullivan	Move In Administrator	x4-9231	NancySullivan@hsl.harvard.edu
Larisa Levich	Director of Programs	x4-9403	LarisaLevich@hsl.harvard.edu
Nancy Vega	Program Administrator	x4-9130	NancyVega@hsl.harvard.edu
Christina Rice	Director of Wellness	x4-9311	ChristinaRice@hsl.harvard.edu
Gym	Main Gym Number	x4-9312	JeffreyGeissler@hsl.harvard.edu
Mark Blazejewski	Member Services Manager	x4-9083	MarkBlazejewski@hsl.harvard.edu
Joe Zogalis	Concierge	x4-9240	JosephZogalis@hsl.harvard.edu
TRIP HOTLINE		x4-9218	

FOOD AND BEVERAGE

Centro Grill Lunch Orders		x4-9100	
Food Delivery/Meal Replacement Requests		x4-9207	
Nosh Lunch Orders		x4-9101	
Joshua Ferraro	Director of Food & Beverage	x4-9121	JoshuaFerraro@hsl.harvard.edu
Linette Charles	Admin Assistant, J. Ferraro	x4-9012	LinetteCharles@hsl.harvard.edu
Joel Jones	Director of Restaurants	x4-9120	JoelJones@hsl.harvard.edu
Adriana Vasquez	Centro Manager	x4-9101	AdrianaVasquez@hsl.harvard.edu
June Sparks	NOSH Manager	x4-9131	JuneSparks@hsl.harvard.edu
Chelsea Hodgson	Catering Sales Administrator	x4-9118	ChelseaHodgson@hsl.harvard.edu

GUEST HOUSE

Meadow View Room	Key # 3 --- 1 Queen	x4-7495	
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Dedham Room	Key # 2 --- 2 Twin Beds	x4-7496	Check in: 2 P.M. Check out: 12 Noon
Charles River Room	Key # 1 --- 1 Queen	x4-7497	
MULTIGENERATIONAL PROGRAM			
Lynda Bussgang	Multigen. Program Manager	x4-9217	LyndaBussgang@hsl.harvard.edu
TBD	Multigen. Program Associate	x4-9936	
SALES AND MARKETING			
Sheila Waxman	Director of Sales	x4-9031	SheilaWaxman@hsl.harvard.edu
Pam Witherell	Sales Associate	x4-9032	PamWitherell@hsl.harvard.edu
Jes Morales	Sales & Operations Associate	x4-9034	JessicaMorales@hsl.harvard.edu
Independent Living Sales		x4-9020	
HEALTH CARE CENTER			
Occupational Health		x4-9608	
Hebrew Rehab Center at NewBridge		x4-9700	
NBOC Medical Practice		x4-9600	
Outpatient Rehab	Physical / Occupational Therapy	x4-9630	
RSU (In-Patient)	Rehab	x4-9757	
RSU & LTC	Recuperative Service Unit & Long Term Care	x4-9625	
RSU & LTC Admissions		x1-8372	
Gift Shop	(Near security)	x4-9850	
HOME HEALTH			
HSL Home Care		x4-9900	
HSL Private Care powered by HouseWorks		617-928-0701	
INFORMATION TECHNOLOGY (IT)			
TVs, Telephones and IT		4-9500	
COMCAST		1-855-638-2855	
ASSISTED LIVING			
Receptionist		4-9400	
FINANCE			
Carole Johnson	VP of Finance	x4-9081	CaroleJohnson@hsl.harvard.edu
Jason Weeks	Senior Staff Accountant	x4-9085	JasonWeeks@hsl.harvard.edu
Orthelande Jean	Staff Accountant	x4-9087	OrthelandeJean@hsl.harvard.edu
Luann Goode	Accounts Payable	x4-9082	LuannGoode@hsl.harvard.edu
Cynthia Fanara	Billing - Independent Living	x4-9287	CynthiaFanara@hsl.harvard.edu
NBOC Dedham Savings Bank Hours			
Wednesday, by appointment, 9 am-1 pm		Fitness Center 4-9312	
781-326-4325			
Salon Bella Vita Hours 4-9300			
Tuesday 9 am-2 pm		Transportation 4-9270	
Wednesday - 9 am-4 pm			
Thursday 9 am-4 pm			
Friday 9 am-4 pm			