

Frequently Used Numbers 10/29/2018

INDEPENDENT LIVING

Steve Colwell	Executive Director	x4-9011	StephenColwell@hsl.harvard.edu
Emily Berkowitz	Sales & Operations Associate	x4-9035	EmilyBerkowitz@hsl.harvard.edu

ONE STOP-SHOP
PLEASE CONTACT **4-9500** for all

- Engineering Work Orders
- IT (Computer, Telephone, TV) Work Orders
- Housekeeping Work Orders
- Guest Room Reservations
- Medical Appointment Transportation

FACILITIES / HOUSEKEEPING

Tom West	Director of Environmental Services	x4-9152	Twest@hsl.harvard.edu
Shirley Borel	I.L. Housekeeping Supervisor	x4-9042	ShirleyBorel@hsl.harvard.edu

SECURITY

Emergency		x4-9911	
Non Emergency		x4-9260	
Victor Furtado	Security / Transportation Director	x4-9252	VictorFurtado@hsl.harvard.edu

COMMUNITY LIFE

Icarda Saint Louis	Member Services Coordinator	x4-9500	ONE STOP-SHOP
David Raider	Director of Community Life	x4-9212	DavidRaider@hsl.harvard.edu
Shana Sklar	Community Care Advisor	x4-9214	shanasklar@hsl.harvard.edu
Tara Fleming-Caruso	Collaborative Care Advisor	x4-9404	TFlemingcaruso@hsl.harvard.edu
Rabbi Judi Ehrlich	Rabbi/Chaplain	x4-9213	JudiEhrlich@hsl.harvard.edu
Nancy Sullivan	Move In Administrator	x4-9231	NancySullivan@hsl.harvard.edu
Larisa Levich	Director of Programs	x4-9403	LarisaLevich@hsl.harvard.edu
Pam Markson	Program Specialist	x4-9215	PamMarkson@hsl.harvard.edu
Christina Rice	Fitness Director	x4-9311	ChristinaRice@hsl.harvard.edu
Lingda Hou	Member Services Manager	x4-9083	LingdaHou@hsl.harvard.edu
Shanelle Peoples	Concierge	x4-9240	ShanellePeoples@hsl.harvard.edu
Brendan Kearney	Vitalize 360 Coach	x4-9733	BrendanKearney@hsl.harvard.edu
TRIP HOTLINE		x4-9218	

FOOD AND BEVERAGE

Centro/Copper Beech		x4-9100	
Centro Take Out		x4-9207	Early Ordering: Place order by 4:30 pm pick-up or delivery: 5 - 5:30 pm (Copper Beach Buffet available) Late Ordering: Place order by 6:30pm pick-up or delivery: 7 - 8 pm (Conner Beach Buffet NOT available)
Nosh		x4-9101	
Treats		x4-9103	
Sal Filetti	Director of Food & Beverage	x4-9121	SalFiletti@hsl.harvard.edu
Joel Jones	Director of Restaurants	x4-9128	JoelJones@hsl.harvard.edu
Edward Sawan	Centro Managers	x4-9137	EdwardSawan@hsl.harvard.edu
Pauline Rungu	Centro: Assistant Manager	x4-9101	PaulineRungu@hsl.harvard.edu
Joan Grant-Mann	Catering Sales Administrator	x4-9131	JoanGrantMann@hsl.harvard.edu

GUEST HOUSE

Shanelle Peoples	Guest House Manager	x4-9500	ShanellePeoples@hsl.harvard.edu
Meadow View Room	Key # 3 --- 1 Queen	x4-7495	Check in: 2 P.M. Check out: 12 Noon
Dedham Room	Key # 2 --- 2 Twin Beds	x4-7496	
Charles River Room	Key # 1 --- 1 Queen	x4-7497	

MULTIGENERATIONAL PROGRAM

Lynda Bussgang	Multigen. Program Manager	x4-9217	LyndaBussgang@hsl.harvard.edu
Marianna Mapes	Multigen. Program Associate	x4-9936	MariannaMapes@hsl.harvard.edu

SALES AND MARKETING

Sheila Waxman	Director of Sales	x4-9031	SheilaWaxman@hsl.harvard.edu
Lisa Lee	Sales Counselor	x4-9029	Lisalee@hsl.harvard.edu

Jes Morales	Sales & Operations Associate	x4-9034	JessicaMorales@hsl.harvard.edu
Independent Living Sales		x4-9020	
HEALTH CARE CENTER			
Hebrew Rehab Center at NewBridge		x4-9700	
NBOC Medical Practice		x4-9600	
Outpatient Rehab	Physical / Occupational Therapy	x4-9630	
RSU (In-Patient)	Rehab	x4-9757	
RSU & LTC Admissions		x4-9625	
Gift Shop	(Near security)	x4-9850	
HOME HEALTH			
HSL Home Care		x4-9900	
HSL Private Care powered by HouseWorks		617-928-0701	
INFORMATION TECHNOLOGY (IT)			
TVs, Telephones and IT		4-9500	
COMCAST		1-855-638-2855	
ASSISTED LIVING			
Receptionist		4-9400	
FINANCE			
Carole Johnson	Director of Finance	x4-9081	
Jason Weeks	Senior Staff Accountant	x4-9085	JasonWeeks@hsl.harvard.edu
Orthelande Jean	Staff Accountant	x4-9087	OrthelandeJean@hsl.harvard.edu
Ryan Mee	Billing - Independent Living	x4-9287	ryanmee@hsl.harvard.edu
NBOC Dedham Savings Bank Hours			
Monday - 9 am to Noon		Fitness Center Supervised Exercise Hours 4-9311	
Wednesday - Noon to 3 pm		Monday 8:30 am-12:00 pm & 1:00 pm-3:00 pm	
Friday 9 am to Noon		Wednesday 8:30 am-12:00 pm & 1:00 pm-3:00 pm	
781-326-4325		Friday 8:30 am-12:00 pm & 1:00 pm-2:00 pm	
		Pool Hours 7 days a week 5 am-10 pm (with ID)	
Salon Bella Vita Hours 4-9300			
Tuesday 9 am-2 pm		Centro Hours 4-9100	
Wednesday - 9 am-4 pm		Monday-Friday Lunch 11:30 am-1:30 pm	
Thursday 9 am-4 pm		Monday-Saturday Dinner 4:45 pm-8 pm	
Friday 9 am-4 pm		Sunday Brunch 10:00 am to 1:00 pm	
TREATS Hours 4-9102			
Monday-Friday 9 am - 7:30 pm		NOSH Hours 4-9101	
Saturday 10 am - 7:30 pm		Monday-Saturday Deli 11:30 am-7:30 pm	
Sunday 10 am - 6:30 pm		Sunday Lunch 11:30 am to 6:30 pm	
		Monday-Friday Buffet Dinner 5:00 pm to 7:30 pm	
Gift Shop (Near Security) 4-9850			
Monday-Friday 10 am-4 pm		Sunday Buffet 4:30 am to 6:30 pm	
Sat & Sun 11 am-3 pm			