

Frequently Used Numbers

5/26/17

INDEPENDENT LIVING			
Steve Colwell	Executive Director	x4-9011	StephenColwell@hsl.harvard.edu
Emily Berkowitz	Sales & Operations Assistant	x4-9035	emilyberkowitz@hsl.harvard.edu
ONE STOP-SHOP 4-9500 PLEASE CONTACT ONE STOP-SHOP FOR ALL ENGINEERING, HOUSEKEEPING, IT, TRANSPORTATION WORK ORDER REQUESTS AND TO RESERVE A ROOM or ROOMS IN THE GUEST HOUSE.			
FACILITIES / HOUSEKEEPING			
Tom West	Director of Environmental Services	x4-9152	Twest@hsl.harvard.edu
Shirley Borel	I.L. Housekeeping Supervisor	x4-9042	ShirleyBorel@hsl.harvard.edu
SECURITY			
Emergency		x4-9911	
Non Emergency		x4-9260	
Victor Furtado	Security / Transportation Director	x4-9252	VictorFurtado@hsl.harvard.edu
Medical Appointment Transportation		x4-9500	
COMMUNITY LIFE			
Shanelle Peoples	Member Services Coordinator	x4-9500	ONE STOP-SHOP (call to submit requests for I.T. -computer, telephone and tv-, Engineering, Housekeeping and Transportation Requests)
David Raider	Director of Community Life	x4-9212	DavidRaider@hsl.harvard.edu
Janet Gottler	Community Care Advisor	x4-9214	JanetGottler@hsl.harvard.edu
Rabbi Judi Ehrlich	Rabbi/Chaplain	x4-9213	JudiEhrlich@hsl.harvard.edu
Nancy Sullivan	Move In/Welcoming Administrator	x4-9231	NancySullivan@hsl.harvard.edu
Diana Gaillardetz	Program Coordinator	x4-9216	Dianagaillardetz@hsl.harvard.edu
Pam Markson	Program Specialist	x4-9215	PamMarkson@hsl.harvard.edu
Christina Foley	Fitness Director	x4-9311	ChristinaFoley@hsl.harvard.edu
Tiffany Gosier	Member Services Manager	x4-9083	tiffanygosier@hsl.harvard.edu
Rhetta Johnson	Concierge	x4-9240	RhettaJohnson@hsl.harvard.edu
Brendan Kearney	Member Services Liason	x4-9733	BrendanKearney@hsl.harvard.edu
TRIP HOTLINE		x4-9218	
FOOD AND BEVERAGE			
Centro/Copper Beech		x4-9100	
Centro Take Out		x4-9207	All orders placed between 3 - 4:30 pm must be picked up or delivered between 5 - 5:30 pm All orders placed between 6:30 - 7 pm must be picked up or delivered between 7 - 8 pm
Nosh		x4-9101	
Treats		x4-9103	
Sal Filetti	Director of Food & Beverage	x4-9121	SalFiletti@hsl.harvard.edu
Joan Grant-Mann	Catering Sales Administrator	x4-9131	JoanGrantMann@hsl.harvard.edu
Sue Courtney & Andrea Bergner	Centro Managers	x4-9137	SueCourtney@hsl.harvard.edu AndreaBergner@hsl.harvard.edu
Joel Jones	Nosh / Treats Manager	x4-9128	JoelJones@hsl.harvard.edu
GUEST HOUSE			
Shanelle Peoples	Guest House Manager	x4-9500	Shanellepeoples@hsl.harvard.edu
Meadow View Room	Key # 3 --- 1 Queen	x4-7495	Check in: 2 pm Check out: 12 noon
Dedham Room	Key # 2 --- 2 Twin Beds	x4-7496	
Charles River Room	Key # 1 --- 1 Queen	x4-7497	

MULTIGENERATIONAL PROGRAM			
Lynda Bussgang	Multigen. Program Manager	x4-9217	LyndaBussgang@hsl.harvard.edu
Marisa Hosmer	Multigen. Program Associate	x4-9936	marisahosmer@hsl.harvard.edu
SALES AND MARKETING			
Sheila Waxman	Director of Sales	x4-9031	SheilaWaxman@hsl.harvard.edu
Lisa Lee	Sales Counselor	x4-9029	Lisalee@hsl.harvard.edu
Jes Morales	Sales & Operations Assistant	x4-9034	jesicamorales@hsl.harvard.edu
I.L. Sales		x4-9020	
HEALTH CARE CENTER			
Hebrew Rehab Center at NewBridge		x4-9700	
NBOC Medical Practice		x4-9600	
Outpatient Rehab	Physical / Occupational Therapy	x4-9630	
RSU (In-Patient)	Rehab	x4-9757	
RSU & LTC Admissions	Lauren Hill	x4-9625	LaurenHill@hsl.harvard.edu
Gift Shop	(Near security)	x4-9850	
HOME HEALTH			
HSL Home Care		x4-9900	
HSL Private Care powered by HouseWorks			617-928-0701
INFORMATION TECHNOLOGY (IT)			
TVs, Telephones and IT		4-9500	NbocMemberSupport@hsl.harvard.edu
ASSISTED LIVING			
Receptionist		4-9400	
FINANCE			
Carole Johnson	Director of Finance	x4-9081	
Jason Weeks	Senior Staff Accountant	x4-9085	JasonWeeks@hsl.harvard.edu
Orthelande Jean	Staff Accountant	x4-9087	
Chiccardi Alcante	Independent Living Billing		chiccardialcante@hsl.harvard.edu
NBOC Dedham Savings Bank Hours			
Monday - 9 am to Noon		Fitness Center Supervised Exercise Hours 4-9311	
Wednesday - Noon to 3 pm		Monday 8:30 am-12:00 pm & 1:00 pm-3:00 pm	
Friday 9 am to Noon		Wednesday 8:30 am-12:00 pm & 1:00 pm-3:00 pm	
781-326-4325		Friday 8:30 am-12:00 pm & 1:00 pm-3:00 pm	
		Pool Hours 7 days a week 5 am-10 pm (with ID)	
Salon Bella Vita Hours 4-9300			
Tuesday 9 am-2 pm		Centro Hours 4-9100	
Wednesday - 9 am-4 pm		Monday-Friday Lunch 11:30 am-1:30 pm	
Thursday 9 am-4 pm		Monday-Saturday Dinner 4:45 pm-8 pm	
Friday 9 am-4 pm		Sunday Brunch 10:00 am to 1:00 pm	
TREATS Hours 4-9102			
Monday-Friday 9 am - 7:30 pm		NOSH Hours 4-9101	
Saturday 10 am - 7:30 pm		Monday-Saturday Deli 11:30 am-7:30 pm	
Sunday 10 am - 6:30 pm		Sunday Lunch 11:30 am to 6:30 pm	
		Monday-Friday Buffet Dinner 5:00 pm to 7:30 pm	
Gift Shop (Near Security) 4-9850			
Monday-Friday 10 am-4 pm		Sunday Buffet 4:30 am to 6:30 pm	
Sat & Sun 11 am-3 pm			

INDEPENDENT LIVING			
Steve Colwell	Executive Director	4-9011	StephenColwell@hsl.harvard.edu
	Sales & Operations Assistant	4-9013	
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Shirley Borel	I.L. Housekeeping Supervisor	4-9042	ShirleyBorel@hsl.harvard.edu
SECURITY			
Emergency Line		4-9911	
Non Emergency Line		4-9260	
Victor Furtado	Security / Transportation Director	4-9252	VictorFurtado@hsl.harvard.edu
Transportation to Medical Appointments		4-9500	
COMMUNITY LIFE			
ONE STOP-SHOP		4-9500	
David Raider	Director of Community Life	4-9212	DavidRaider@hsl.harvard.edu
Janet Gottler	Community Care Advisor	4-9214	JanetGottler@hsl.harvard.edu
Rabbi Judi Ehrlich	Rabbi/Chaplain	4-9213	JudiEhrlich@hsl.harvard.edu
Nancy Sullivan	Move In/Welcoming Administrator	4-9231	NancySullivan@hsl.harvard.edu
Carol Gallagher	Program Coordinator	4-9216	CarolGallagher@hsl.harvard.edu
Pam Markson	Program Specialist	4-9215	PamMarkson@hsl.harvard.edu
Christina Foley	Fitness Director	4-9311	ChristinaFoley@hsl.harvard.edu
Tiffany Gosier	Member Services Manager	4-9083	tiffanygosier@hsl.harvard.edu
Rhetta Johnson	Concierge	4-9240	RhettaJohnson@hsl.harvard.edu
Brendan Kearney	Member Services Liason	4-9733	BrendanKearney@hsl.harvard.edu
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FOOD AND BEVERAGE			

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Treats		4-9103	
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Joan Grant-Mann	Catering Sales Administrator	4-9131	JoanGrantMann@hsl.harvard.edu
Jeff Feldman	Centro Manager	4-9137	JeffFeldman@hsl.harvard.edu
Jeff Ingber	Nosh / Treats Manager	4-9128	JeffIngber@hsl.harvard.edu
	Centro Supervisor	4-9140	
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I.L. Sales		4-9020	
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NBOC Medical Practice		4-9600	
Outpatient Rehab	Physical / Occupational Therapy	4-9630	
RSU (In-Patient)	Rehab	4-9757	
Admissions	RSU & LTC	617-363-8372	
Gift Shop	(Near security)	4-9850	
HOME HEALTH			
HSL Home Care		4-9900	
HSL Private Care powered by HouseWorks		617-928-0701	

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